

January 6, 2021 Organizational Meeting

Supervisor Lindberg called the meeting to order at 6:06pm and led in the Flag Salute at the advertised organizational meeting of the Worcester Town Board held at 6:00pm, Wednesday, January 6, 2021 in the Town Building, 19 Katie Lane, Worcester, New York.

Present: Don Lindberg ---- Supervisor
 Larry DeLong ---- Councilman
 Dave Miller ---- Councilman
 Jeff Wilcox ---- Councilman
Not Present: Harold Ridgeway ---- Councilman

Others present: Marilyn Dufresne, Agnes Terrell, Rita Tetenes and Leo Tetenes

Jo-Ann Beverland read the legal notice for this meeting.

Jo-Ann Beverland read a letter from Freeland VanBuren asking to be reappointed to his position as court monitor and recycling manager.

RESOLUTION #1 : Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: that the Worcester Town Board re-appoint Marvin Parshall of Parshall & West the TOWN ATTORNEY for the year 2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #2 : Offered by Councilman Wilcox, 2nd by Councilman DeLong: BE IT RESOLVED: that the Worcester Town Board hold their REGULAR MONTHLY BUSINESS MEETING on the second (2nd) Monday of each month and the SECOND MONTHLY MEETING on the fourth (4th) Monday of each month at 7pm. in the municipal building at 19 Katie Lane, Worcester, New York. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #3 : Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: to authorize that any Town Employee (elected or appointed) be eligible to subscribe to the Town's Medical/dental/vision Health Plan where the individual pays the total cost. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION # 4: Offered by Councilman Miller, 2nd by Councilman DeLong: BE IT RESOLVED: that the Worcester Town Board re-affirms Res. #91 (09/9/19) appointing Glenna Jeschke as SOLE ASSESSOR to a six (6) year term commencing on October 1, 2019 and ending September 30, 2025, with a salary of \$15,300.00 , paid bi-weekly. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #5 : Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: that the Worcester Town Board re-appoints Jo-Ann Beverland as assessor clerk at a salary of \$1,500 to be paid quarterly. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #6 : Offered by Councilman Miller, 2nd by Councilman Wilcox: Be it resolved that the Worcester Town Board reaffirms the investment policy adopted in 1996 with the following being the depositories: Bank of Richmondville and Community Bank.

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #7: Offered by Councilman DeLong, 2nd by Councilman Wilcox: BE IT RESOLVED: that the Worcester Town Board re-appoint Marilyn Dufresne as TOWN HISTORIAN and Officer in Charge of Historical Records for the year 2021 at an annual salary of \$200.00.

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #8: Offered by Councilman Wilcox, 2nd by Councilman DeLong: BE IT RESOLVED: that the Worcester Town Board appoints Don Lindberg as the BUDGET OFFICER for the Town of Worcester for the year 2021. VOTE: Ayes 3 (Miller, DeLong, Wilcox) Noes: 0 *Supervisor Lindberg abstained*

RESOLUTION #9 : Offered by Councilman Miller, 2nd by Councilman Wilcox: BE IT RESOLVED: that the Worcester Town Board designate the DAILY STAR of ONEONTA as the Town's legal newspaper and the TIMES-JOURNAL of COBLESKILL as a second legal newspaper when wider circulation may be desired.

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #10: Offered by Councilman Miller, 2nd by Councilman Wilcox: BE IT RESOLVED: to re-appoint Kathleen McTaggart as WORCESTER CENTRAL SCHOOL CROSSING GUARD at a rate of \$20 per day. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #11: Offered by Councilman Wilcox, second by Councilman DeLong: BE IT RESOLVED that the Worcester Town Board re-appoints, Gwendolyn Manson as WORCESTER CENTRAL SCHOOL DEPUTY CROSSING GUARD. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #12: Offered by Councilman DeLong, 2nd by Councilman Wilcox: BE IT RESOLVED: that the Supervisor or Deputy Supervisor pay East Worcester and Worcester Water District employee's and Collector's salaries not to exceed amounts set in the 2021 Budget and the Town's share of Social Security where applicable. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #13: Offered by Councilman Miller, 2nd by Councilman Wilcox: BE IT RESOLVED: that the Supervisor pay East Worcester and Worcester Fire Districts according to the 2021 budgetary amounts as soon as the tax monies are available. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #14: Offered by Councilman Wilcox, 2nd by Councilman DeLong: BE IT RESOLVED: that authorization be given to the Highway Superintendent to purchase tools not to exceed \$2,500.00 (two-thousand five hundred dollars) and \$2,500.00 (one thousand five hundred dollars) for implements, repair parts and equipment without Board approval but still abiding by the bid process in the Town's Procurement Policy.

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #15 : Offered by Councilman DeLong, 2nd by Councilman Miller: BE IT RESOLVED: that authorization be given to the Supervisor or Deputy Supervisor to pay all elected and appointed

officials and Highway Payroll certified by the Highway Superintendent not to exceed wage amounts approved by the Board or number of hours indicated. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #16: Offered by Councilman DeLong, 2nd by Councilman Wilcox: BE IT RESOLVED: that authorization to be given to the Supervisor or Deputy Supervisor to pay salaries of the Youth Recreation Program employees not to exceed the 2021 Budgeted amounts plus Town’s share of social security. Payroll to be submitted by the Program Director and be paid bi-weekly. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #17: Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: that Town Officials may claim 48c (forty-eight cents) a mile traveled by personal vehicle on mandated Official Town business. Further, all officials may charge same for non-mandated schooling, meetings, workshops etc. with prior authorization from the Town Board. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #18: Offered by Councilman DeLong, 2nd by Councilman Wilcox: BE IT RESOLVED: that Town Officials seek prior authorization from the Town Board before attending any school exceeding \$100.00 (one hundred dollars) in cost. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #19: Offered by Councilman Miller, 2nd by Councilman DeLong: BE IT RESOLVED: that the following salaries be paid elected and appointed Officials as adopted in the 2021 Budget as follows:

Supervisor	\$7,323.00
Councilmen (4) @ \$2,416.50	\$9,666.00
Town Clerk	\$12,719.00
Hwy. Superintendent	\$47,754.00
Justices (2) @ \$7,576.50	\$15,153.00
Sole Assessor	\$15,300.00
Tax Collector	\$2,747.00
Court Clerk	\$7,283.00
Town Attorney	\$1,200.00
Town Bookkeeper	\$13,728.00
Highway Secretary	\$13,167.00
Assessor Clerk	\$1,500.00

Salaries to be paid quarterly except that of the Highway Superintendent, Bookkeeper, Highway Secretary Assessor and Town Clerk which will be paid bi-weekly. The Board of Assessment Review, Town Attorney and Health Officer be paid annually plus Town’s share of social security where it applies.

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #20: Offered by Councilman Miller, 2nd by Councilman Wilcox: BE IT RESOLVED: that the Board of Assessment Review members be paid prevailing minimum wage or \$12.50 per hour, which ever is greater and the Secretary be paid at the same rate for additional duties. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #21: Offered by Councilman Miller, 2nd by Councilman DeLong: BE IT RESOLVED: that the following be adopted as the general procedural Agenda for the regularly scheduled meetings of the Town Board.

Call to Order/Flag Salute
Minutes
Public Input
Highway Superintendent
Water Superintendent
Financial/Audit of Claims
County Representative
Planning Board
Committee Reports
Supervisor Information
Old Business
New Business
Town Clerk
Adjournment

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #22: Offered by Councilman Miller, 2nd by Councilman Wilcox: BE IT RESOLVED: that part-time Highway Employees be paid an amount not to exceed \$16 an hour unless they have a Commercial Drivers License in which case pay is not to exceed \$17.00 per hour. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #23: Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: that full-time Highway Employee's pay and benefits are to be subject to the Union contract signed with the International Brotherhood of Electrical Workers, Local 97, effective January 1, 2017 through December 31, 2022. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

The Town Clerk chose not to have a Deputy Town Clerk.

RESOLUTION #24: Offered by Councilman DeLong, 2nd by Councilman Wilcox: BE IT RESOLVED: that Community Bank, Schenevus Branch Office and the Bank of Richmondville be the Official Banks for all deposits by all officials under Sec. 69 of Town Law and that the Supervisor has the authority to invest in another bank for the purpose of obtaining the best interest rates possible under Sec. 11 of General Municipal law. This is done with acknowledgment to the State Comptroller's Guidelines. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #25: Offered by Councilman Miller, 2nd by Councilman DeLong: BE IT RESOLVED: that authorization be given to the Water Superintendent to purchase emergency equipment for up to \$1,000.00 (one thousand dollars) without prior Board approval but still abiding by the bid process in the Town's Procurement Policy. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

Supervisor Lindberg appointed Councilman David Miller as Deputy Supervisor for the year 2021.

Supervisor Lindberg appointed Heather Lindberg as the Town's Bookkeeper/Secretary for the year 2021.

RESOLUTION #26: Offered by Councilman Wilcox, second by Councilman DeLong: BE IT RESOLVED: that the Worcester Town Board reappoints Diane Adesso to the Zoning Board of Appeals with a term to expire in January of 2026. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #27 : Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: To re-affirm the status of the ZONING BOARD OF APPEALS appointments. Terms will expire as follows: Richard Soules 1/22, vacant 1/23, Kathryn Demby 1/24. Jeremiah Butler 1/25, Diane Adesso 1/26. VOTE: Ayes 4 (Lindberg, Miller, DeLong, Wilcox) Noes: 0

RESOLUTION #28: Offered by Councilman DeLong, 2nd by Councilman Miller: BE IT RESOLVED: to appoint Jo-Ann Beverland as Registrar of Vital Statistics at an annual salary of \$517 and Theresa Walsh as Deputy Registrar of Vital Statistics for the year 2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION # 29: Offered by Councilman Miller, 2nd by Councilman Wilcox: BE IT RESOLVED: to re-affirm the status of the Planning Board appointments. Current seven year terms will expire as follows:; Matt Stevens 2/21; Jim Gardner 2/22; Chuck Thompson 2/23; Joanne Cloughly 2/24; vacant 2/25, Pat Fiederer 2/26, Rita Tetenes 2/27;. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #30: Offered by Councilman Wilcox, 2nd by Councilman DeLong: BE IT RESOLVED: to re-appoint Cheri Kinch-Powers as TOWN JUSTICE COURT CLERK for the year 2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #31: Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: to authorize the payment of \$10.00 (ten dollars) a night to selected TOWN COURT JURORS as compensation for civic duty. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #32: Offered by Councilman DeLong, 2nd by Councilman Wilcox : BE IT RESOLVED: to appoint Don Lindberg as the FAIR HOUSING OFFICER for the year 2021. VOTE: Ayes 3 (Miller, DeLong, Wilcox) Noes: 0 *Supervisor Lindberg abstained*

RESOLUTION #33: Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: to appoint Jo-Ann Beverland as the RECORDS ACCESS OFFICER for the year 2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #34: Offered by Councilman DeLong, 2nd by Councilman Miller: BE IT RESOLVED: to appoint Richard Cain as Dog Control and Dog Damage Officer for 2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #35: Offered by Councilman Miller, 2nd by Councilman Wilcox: BE IT RESOLVED: to re-appoint Jo-Ann Beverland as HIGHWAY SECRETARY/ BOOKKEEPER for the year 2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #36: Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: to re-appoint Freeland VanBuren as TOWN COURT ATTENDANT for the year 2021.
VOTE: Ayes 4 (Lindberg, Miller, DeLong, Wilcox) Noes: 0

RESOLUTION #37: Offered by Councilman DeLong, 2nd by Councilman Miller: BE IT RESOLVED: to appoint Jo-Ann Beverland as WORCESTER WATER DISTRICT #2 WATER RENT COLLECTOR at a salary of \$4,460.00 for the year 2021 and EAST WORCESTER WATER DISTRICT #1 WATER RENT COLLECTOR at a salary of \$1,262.00.
VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

The appointment of a health officer was tabled.

RESOLUTION #38: Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: to re-affirm Res. #69 (5/14/12) the TIME WARNER FRANCHISE AGREEMENT until it expires on August 23, 2027. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

The appointment of a land use officer was tabled. Discussion was had on who could perform the duties. If the Town Board or one of the members wanted to assume the duties a local law has to be passed and it has to be shown that no qualified candidates were able to be found to fill the position.

RESOLUTION #40: Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED that the Worcester Town Board appoints Richard Evans as Acting Highway Superintendent for 2021 at a rate of \$22.48 an hour.

Richard Evans, Acting Highway Superintendent appoints Ted Handy as Deputy Highway Superintendent with an hourly stipend of 50 cents and Jo-Ann Beverland as Highway Secretary at an annual salary of \$13,167.00.

RESOLUTION #41: Offered by Councilman DeLong, second by Councilman Wilcox: BE IT RESOLVED that the Worcester Town Board accepts the Susquehanna SPCA Animal Services Contract for the year of 2021.
VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #42 : Offered by Councilman Wilcox, 2nd by Councilman Miller: BE IT RESOLVED: that the Worcester Town Board re-appoints Adam Baker as Summer Youth Program Director for the year 2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #43: Offered by Councilman DeLong, 2nd by Councilman Wilcox: BE IT RESOLVED that the Worcester Town Board appoints Don Zaengle as swimming pool liaison for 2021.
VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #44: Offered by Councilman DeLong, second by Councilman Miller: Be it resolved that the Worcester Town Board re-appoints Aaron House as Water Superintendent for the year 2021.
VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #45: Offered by Councilman Miller, second by Councilman Wilcox: BE IT RESOLVED that the Worcester Town Board re-appoints Freeland VanBuren as Recycling Attendant at \$12.50 per hour.

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #46: Offered by Councilman Miller, second by Councilman Wilcox: BE IT RESOLVED that the Worcester Town Board sets the salary of the employee in charge of removal of snow and ice from sidewalks and the mowing of grass in town parks at a rate not to exceed \$16.00 an hour.

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #47: Offered by Councilman Wilcox, second by Councilman DeLong: BE IT RESOLVED that the Worcester Town Board reaffirms the status of the Board of Assessment Review appointments: Richard Soules 9/30/23. Chuck Thompson 9/30/24 and Rita Tetenes 9/30/25

VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

RESOLUTION #48: Offered by Councilman Wilcox, second by Councilman Miller: BE IT RESOLVED that the Worcester Town Board hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities: 6 hour standard work day for: Clerk/Collector, Court Clerk, Assessor, Bookkeeper, Councilmen, Supervisor, lifeguard, Highway Secretary, Town Justices, Summer Youth Director, Recycling Attendant, Crossing Guard, Cleaner. 8 hour standard work day for: Highway Superintendent, Highway Equipment Operators and Mechanic. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

Supervisor Lindberg appointed Councilman DeLong as Planning Board Liaison for 2021.

Supervisor Lindberg appointed Councilman Ridgeway as Highway Liaison for 2021.

Supervisor Lindberg appointed Councilman Wilcox to monitor any street light outages and have them reported to be fixed.

RESOLUTION #49: Offered by Councilman Wilcox, second by Councilman Miller: BE IT RESOLVED that the Worcester Town Board adopts the New York State LGS-01 as the new records retention schedule for all town records effective 1/1/2021. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

Adjournment: A motion to adjourn the meeting at 6:44 pm was offered by Councilman Miller, seconded by Councilman Wilcox. VOTE: Aye 4 (Lindberg, DeLong, Wilcox, Miller) Noes: 0

Respectfully submitted,

Jo-Ann Beverland
Town Clerk