

March 27, 2023

Supervisor Wilcox called the meeting to order at 7:00pm and led in the flag salute at the advertised meeting of the Worcester Town Board, held in the Town of Worcester Municipal Building.

Present: Jeff Wilcox ---- Supervisor
 Harold Ridgeway ---- Councilman
 Brendon Ralph ---- Councilman

Not Present: Dave Miller ---- Councilman
 Tim Lehenbauer ---- Councilman

Others Present: Rick Evans (Highway Supt.), Ellie Hill (Bookkeeper), Scott Barton (Architect) and Marilyn Dufresne

Minutes: Councilman Ralph moved to accept the March 13, 2023 meeting minutes as presented. The motion was seconded by Councilman Ridgeway. VOTE: Ayes: 3 (Wilcox, Ridgeway, Ralph) Noes: 0

Public Input: Marilyn Dufresne asked if anything will be done about the mud in front of her house. Supervisor Wilcox will talk to the NYS DOT about this.

Highway: Nothing to report.

Financial:

Resolution #61: Audit of Claims:

Offered by Councilman Ridgeway, second by Councilman Ralph: Be it resolved that the Worcester Town Board approves payment of the bills listed on abstract 3P:

General Fund:	claims: 53-57	\$13,521.56
Highway Fund:	claims: 59-63	\$4,569.28
Worcester Water #2	claims: 15-16	\$2,267.66
East Worcester Water #1	claims: 8	\$1,000.00

VOTE: Ayes: 3 (Wilcox, Ridgeway, Ralph) Noes: 0

Highway Building Project:

Supervisor Wilcox reported that the loan for the highway building project has closed and the Town of Worcester has the funds to proceed.

Scott Barton reviewed the timeline with the board. In the next couple of weeks the site layout meeting will be had with Bast Hatfield Construction. On the 17th of April there will be a kick-off meeting with all the contractors.

The Otsego County building permit will be submitted by Supervisor Wilcox once all the signed contracts are returned.

Scott Barton gave a proposal from McGiver Design Services for construction management services. The board reviewed the proposal which includes services such as review of payment applications, weekly job meetings, observation of critical construction elements, coordinate inspections and handle all close out documents. The cost for these services is guaranteed not to exceed \$22,400.00.

Resolution #62: Construction Management Services for the Highway Department Building Project
Offered by Councilman Ridgeway, second by Councilman Ralph: Be it resolved that the Worcester Town Board accepts the proposal from McGiver Design Services for Construction Management Services at a maximum cost of \$22,400 for the duties specified in the contract. VOTE: Ayes: 3 (Wilcox, Ridgeway, Ralph) Noes: 0

Resolution #63: Awarding Bids and Notice to Proceed:
Offered by Councilman Ralph, second by Councilman Ridgeway: Be it resolved that the Worcester Town Board awards the following contracts for the construction of the highway department building to the lowest bidder:

Contract #1	General Const.	Bast Hatfield Construction, LLC	\$1,177,000.00 (with alt)
Contract #2	Plumbing	Avolio Brothers, LLC	\$92,400.00
Contract #3	Mechanical	Avolio Brothers, LLC	\$116,620.00 (with Alt #1)
Contract #4	Electrical	Blanding Electric Inc.	\$242,800.00 (with allowance)

Be it also resolved, that the Worcester Town Board hereby issues the notice to proceed to the above contractors for the construction of a highway department building for the Town of Worcester;

Be it further resolved, that the Worcester Town Board authorizes Supervisor Jeffery Wilcox to sign all the contracts listed above on behalf of the Worcester Town Board.

VOTE: Ayes: 3 (Wilcox, Ralph, Ridgeway) Noes: 0

The board discussed amending resolution #60 from the March 13, 2023 meeting because the price is lower than originally quoted due to not having to purchase the controller for the well. The board reviewed the new quote for \$12,000 but had some questions regarding how it is priced if the well has to exceed 100 feet deep. Final approval of the well drilling quote is tabled until the next meeting.

New Business: The sidewalk replacement project needs to be marked out and measured before it can be put out to bid.

Adjournment: Councilman Ralph moved, second by Councilman Ridgeway to adjourn the meeting at 8:09pm. VOTE: Ayes: 3 (Wilcox, Ridgeway, Ralph) Noes: 0

Respectfully submitted,

Jo-Ann Beverland
Worcester Town Clerk