

July 11, 2022

Supervisor Wilcox called the meeting to order at 7:00pm and led in the flag salute at the advertised meeting of the Worcester Town Board, held in the Town of Worcester Municipal Building.

**Present:**

Jeff Wilcox	----	Supervisor
Brendon Ralph	----	Councilman
Tim Lehenbauer	----	Councilman
Dave Miller	----	Councilman
Harold Ridgeway	----	Councilman

**Others Present:** Richard Evans (Highway Superintendent), Rita Tetenes, Alice Hughes (Bookkeeper), Agnes Terrell, Ellie Hill and Jim Gardner

**Minutes:** Councilman Lehenbauer moved to accept the June 27, 2022 meeting minutes and the June 29, 2022 budget workshop as presented. The motion was seconded by Councilman Miller. VOTE: Ayes: 5 (Wilcox, Miller, Ridgeway, Ralph, Lehenbauer) Noes: 0

**Public Input:** Jim Gardner asked if the East Worcester Water District field could be used on August 13<sup>th</sup> for a car show. Councilman Ridgeway moved, second by Councilman Lehenbauer to allow the use of the field on August 13, 2022. VOTE: Ayes: 5 (Wilcox, Miller, Ridgeway, Ralph, Lehenbauer) Noes: 0

**Highway Superintendent:** Rick Evans reported that he has been inquiring about purchasing a new truck once our current truck loan is paid off. For a truck order was placed right now, dealers are anticipating delivery in late 2023 or 2024. Mr. Evans is going to inquire at some other places and will report back to the board.

Rick Evans reported that the Hyundai excavator hasn't worked in 3 years, and the estimate to fix it is \$9,300.00. Discussion followed on if it should be fixed, other than this issue the machine works well and is in good shape. Councilman Ralph moved, second by Councilman Lehenbauer to have the excavator fixed but to try to get another estimate.

The Highway Department is still looking for a full-time employees and a part-time employee to plow sidewalks in the winter. The *Times Journal* in Cobleskill costs about \$40 to run a help wanted ad, so an ad has been placed with them.

**Financial:**

**Resolution #75: Audit of Claims:**

Offered by Councilman Ridgeway, second by Councilman Miller: Be it resolved that the Worcester Town Board approves payment of the bills listed on abstract 7.

General Fund:	claims: 139-145	\$7,902.66
Highway Fund:	claims: 130-137	\$41,859.80
Worcester Water #2	claims: 36	\$50.00
East Worcester Water #1	claims: 25	\$50.00
Escrow (Borrego Solar)	claims: 3	\$1,668.17
Street Lights	claims: 9-10	\$1,733.10

VOTE: Ayes: 5 (Wilcox, Lehenbauer, Miller, Ralph, Ridgeway) Noes: 0

**Executive Session:** Councilman Ralph moved, second by Councilman Lehenbauer to enter executive session to discuss the employment of a particular individual at 7:18pm. VOTE: Ayes: 5 (Wilcox, Lehenbauer, Miller, Ralph, Ridgeway) Noes: 0

Councilman Lehenbauer moved, second by Councilman Miller to leave executive session and resume regular session at 7:35pm. VOTE: Ayes: 5 (Wilcox, Lehenbauer, Miller, Ralph, Ridgeway) Noes: 0

**Supervisor Report:** Supervisor Wilcox suggested spending some ARPA money on fixing some sidewalks in Worcester and East Worcester. It was decided to do about 800 feet of sidewalk in Worcester and 500 feet in East Worcester. This will be advertised in the *Daily Star* and the *Times Journal* to try to attract as many contractors as possible. This will be put out to bid with the following specifications

- 5000 psi concrete mix. 4 inches in sidewalks and 6 inches in driveway areas
- 5' sidewalks in Worcester and 4' sidewalks in East Worcester
- all permits, inspections, and DOT and ADA requirements are the responsibility of the contractor
- contractor is responsible for removal of old sidewalks
- contractor responsible for all grading, seeding and mulching after concrete is poured.

Supervisor Wilcox reported that the Town Attorney is working on what needs to be done to put the proposed new highway building up for a referendum. The Town Attorney is also reviewing paperwork pertaining to the solar farms proposal for a “community impact payment.”

**For the record:** Supervisor Wilcox appoints Ellie Hill as Town of Worcester Bookkeeper. Ms Hill is to be paid hourly during the training process which is expected to last until the end of July. After completion of training, Ellie Hill will assume the usual salary of bookkeeper and Alice Hughes will be paid hourly as needed for any questions or additional training that is needed. Ms. Hill is to be added on the following accounts at Community Bank: East Worcester Lights, Worcester Lights, Escrow Account, Worcester Water, East Worcester Water, General Fund, Highway Fund, Investment Account, MMK PF account, payroll account and expense account.

**Old Business:** The block party that was discussed at the last meeting, will be held on Decatur Street and the town parking lot so there will be no need to close State Route 7 for the event.

**New Business:** No new business was discussed.

**Town Clerk:** The Town Clerk reported that our procurement policy is out-of-date. A sample of a new updated policy was distributed to the board for review and suggestions.

An aerial photographer has some beautiful pictures of Worcester, South Worcester and East Worcester. They are available to purchase all matted and framed for \$195 each. It was suggested that they would look nice in the municipal building behind the meeting room table. Councilman Ralph moved, second by Councilman Lehenbauer to purchase these photographs to be displayed at the municipal building. VOTE: Ayes: 5 (Wilcox, Lehenbauer, Miller, Ralph, Ridgeway) Noes: 0

**Adjournment:** Councilman Ridgeway moved, second by Councilman Miller to adjourn the meeting at 8:27pm. VOTE: Ayes: 5 (Wilcox, Lehenbauer, Miller, Ralph, Ridgeway) Noes: 0

Respectfully submitted,

Jo-Ann Beverland  
Town Clerk